

How to register a Children's Trail

First steps

Before completing the online Registration Form, you will need to –

- **Be a member of The Arts Society** (if you are not a member, either join a local Society or contact them and ask if they would like to help you to make a Children's Trail).
- Form a small team of 3 or 4 people.
- Consult the Society Chairman and Committee to see if they will support the proposed Children's Trail financially (The Arts Society suggests a sum of £50).
- Decide on a place of worship, historic building, town/village etc. and check that they would like a Children's Trail provided by The Arts Society and obtain permission from them.

You will need details of the building or location – i.e. name, address (including postcode) and the Denomination and Diocese of a place of worship.

Complete the online Registration Form

- Go to The Arts Society main website and using your username and password login at members login
- Scroll down to Useful Forms towards the foot of the page
- Under Useful Forms find and complete Trails of Discovery Registration
- Save a copy and then submit

If you need help to log in to the Members' Area, please contact The Arts Society.

When you submit the Registration Form, it goes simultaneously to the Volunteering Dept., the Head of Trails of Discovery, the member of the Trails Team who collates the data list and the Trails of Discovery Area Representative (TODAR) who will contact you to arrange a meeting.

For all other information on Children's Trails

- Click on "Information & Resources for Members"
- Click on "Volunteering Activities"
- Click on "Children's Trails Resources"

There are other Help Sheets available from your TODAR or on the Trails microsite.